



**County Administrative
Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: April 14, 2020- **REVISED**

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Denise England PHONE: 559-636-5005		

SUBJECT: Amendment to Tulare-Kern Funding Area Disadvantaged Community Integrated Regional Water Management Involvement Program Agreement

REQUEST(S):
That the Board of Supervisors:

1. Approve an Amendment to Tulare County Agreement No. 28454 with the California Department of Water Resources to include additional Disadvantaged Community Project Development tasks; and
2. Authorize the Chair to sign the agreement electronically.

SUMMARY:
On October 10, 2017 your Board adopted Resolution 2017-0864 approving the submittal of a proposal to the California Department of Water Resources (DWR) for grant funding to implement the Tulare-Kern Disadvantaged Community (DAC) Integrated Regional Water Management (IRWM) Involvement Program. The proposal included five activities aimed at improving DAC involvement and engagement with regional IRWM Planning efforts. All activities except for Facilitation Services were funded.

On February 13, 2018 Tulare County Agreement No. 28454 was executed in the amount of \$3.4 million with DWR for funding the DAC IRWM Involvement program for the Tulare-Kern Funding Area. The Agreement includes four activities aimed at improving DAC involvement and engagement with regional IRWM planning efforts. These activities include a Needs Assessment, Disadvantaged Community Education and Outreach, Project Management, and Project Development. The DWR provided direct funding for facilitation through May 2019. Additional funding

SUBJECT: Amendment to the Tulare-Kern Funding Area Disadvantaged Community Integrated Regional Water Management Involvement Program Agreement
DATE: April 14, 2020

from the grant administration task was used to continue facilitation services through the end of the grant term.

On February 27, 2018 your Board adopted Resolution No. 2018-0121 creating the Project Advisory Committee. The Project Advisory Committee is comprised of DAC and IRWM representatives. The seven IRWM groups in the Tulare-Kern Funding Region appointed representatives to the Project Advisory Committee. Each IRWM group appointed an IRWM member, a DAC Representative, and alternates for each seat. The Project Advisory Committee also has a seat for Tribal representation. Various avenues were pursued to fill that seat, however none were successful. The Tule River Tribe participated in several Project Advisory Committee meetings and were successful in funding a project through the Program. The Project Advisory Committee is tasked with identifying and prioritizing tasks associated with the grant activities to best involve DACs in the IRWM planning process.

The Project Advisory Committee has held a number of meetings and is on schedule to complete all grant activities. At their June 13, 2019, August 15, 2019, and October 17, 2019 meetings, the Project Advisory Committee approved 25 projects. These projects include funding for the 2019 Round 1 IRWM Implementation applications, project development, and project implementation. A table of all funded projects is attached.

The PAC approved projects that were beyond the original scope of the grant agreement for Project Development tasks. The original tasks were engineering, planning, and design work. The new tasks include equipment, installation, construction, and land purchase. The new tasks underscore the deep need DACs have in securing funding for essential needs to move their water projects forward. The DWR has agreed to fund these additional activities under the Project Development task. As such, it is necessary to amend the agreement in order to include the new Project Development tasks. The budget and schedule remain unchanged.

FISCAL IMPACT/FINANCING:

The costs of the grant program will be reimbursed through the Prop 1 DAC IRWM Involvement grant and all associated costs are included in the FY 2020 adopted budget.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Strategic Plan includes an initiative to provide for the safety and security of the public, which includes the goal of providing an adequate and safe water supply.

SUBJECT: Amendment to the Tulare-Kern Funding Area Disadvantaged Community
Integrated Regional Water Management Involvement Program
Agreement
DATE: April 14, 2020

ADMINISTRATIVE SIGN-OFF:

Denise England
Denise England
Water Resources Director

cc: County Administrative Office

Attachment(s)
Table of Funded Projects
Amendment

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDMENT TO)
TULARE-KERN FUNDING AREA) Resolution No. _____
DISADVANTAGED COMMUNITY) Agreement No. _____
INTEGRATED REGIONAL WATER)
MANAGEMENT INVOLVEMENT)
PROGRAM AGREEMENT)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved an Amendment to Tulare County Agreement No. 28454 with the California Department of Water Resources to include additional Disadvantaged Community Project Development tasks; and
2. Authorized the Chair to sign the agreement electronically.

Table of Funded Projects

Applicant/Community	IRWM Region	Project Title	Requested Grant Amount
IRWM Application Costs for Round One (2019) IRWM Implementation Funding			
Athal Mutual Water Company	Kern IRWM	Athal Waterline Replacement & Meter Project	\$ 20,000.00
Rainbird Valley Mutual Water Company	Kern IRWM	Weldon Regional Water Project	\$ 20,000.00
Lost Hills Utility District	Poso Creek IRWM	Lost Hills Utility District Well No. 3	\$ 15,000.00
City of Huron	Westside San Joaquin	Groundwater Supply Well	\$ 20,000.00
Subtotal IRWM Application Costs			\$ 75,000.00

Applicant/Community	IRWM Region	Project Title	Requested Grant Amount
Project Development Activities to prepare for Future IRWM Implementation Funding			
Lemon Cove	Kaweah	Test Wells Pump Test	\$ 105,500.00
Southern San Joaquin Municipal Utility District	Poso Creek	City of Delano Sphere of Influence Water Consolidation Study	\$ 100,000.00
Pond Union School District	Poso Creek	Pond School Water Treatment Plant Service	\$ 20,000.00
Richgrove CSD	Poso Creek	Richgrove CSD Water Well and Storage Tank Project	\$ 97,100.00
Sierra Resource Conservation District	Southern Sierra	Water Supply Vulnerability in Southern Sierra Communities	\$ 65,000.00
Tule River Tribe	Southern Sierra	Meadow Restoration Project - CEQA/NEPA	\$ 15,000.00
Tule River Tribe	Southern Sierra	Painted Rock Dam Rehabilitation - CEQA/NEPA	\$ 15,000.00
Tule River Tribe	Southern Sierra	Emergency Raw Water Storage Tank and Associated Raw Water Piping - CEQA/NEPA	\$ 35,000.00
Allensworth CSD	Tule River Basin	Meter and Solar Planning Project	\$ 230,000.00
Ducor CSD	Tule River Basin	North Tank Replacement	\$ 20,000.00
City of Huron	Westside San Joaquin	Hydrogeological Investigation	\$ 230,000.00
City of Lindsay	Kaweah	Disinfection Byproduct Mitigation Project	\$ 70,500.00
City of Lindsay	Kaweah	Future WTP Site Project	\$ 74,000.00
Buttonwillow CWD	Kern	Well No. 5 Equipping and Pipeline	\$ 60,400.00
Frazier Park PUD	Kern	Emergency Replacement Well and Water Supply Project	\$ 46,400.00
Lake of the Woods MWC	Kern	Water Supply, Loss, Use and Rate Study	\$ 41,200.00
Rainbird MWC	Kern	Weldon Regional Water Project - Land Acquisition	\$ 50,000.00
East Orosi CSD	Kings Basin	Well and Pipeline Design and Environmental Documents Project	\$ 159,144.00
Malaga CWD	Kings Basin	Replace Well 3	\$ 90,856.00
City of Delano	Poso Creek	City of Delano Spreading Facility	\$ 17,800.00
Subtotal Project Development Activities			\$ 1,542,900.00

Table of Funded Projects

Applicant/Community	IRWM Region	Project Title	Requested Grant Amount
Project Development Activities - Regional Funding Pot			
City of Lindsay	Kaweah	Future WTP Site Project	\$ 84,000.00
Sultana CSD	Kings Basin	Sultana and Monson Storm Water Project	\$ 142,000.00
Pixley PUD	Tule River Basin	Water Main Extension	\$ 24,000.00
Subtotal Regional Funding Pot			\$ 250,000.00

**Grant Agreement 4600012219
Amendment 1
Under the 2016 Proposition 1 Integrated Regional Water Management (IRWM)
Disadvantaged Community Involvement Grant Program**

**State of California
Natural Resources Agency
Department of Water Resources**

**Agreement Between the State of California
Department of Water Resources
and Tulare County**

This amendment to Agreement 4600012219 is made on _____ . The agreement is amended as follows:

Project Representative

The DWR Project Representative is updated in Paragraph 21 of the Agreement.

Exhibit A Work Plan

The work plan is revised per the attached for Activity 4.

Exhibit B Budget

The budget is revised per the attached for Activity 4.

IN WITNESS WHEREOF, the parties hereto have executed this amendment on the date first written above.

STATE OF CALIFORNIA
DEPARTMENT OF WATER RESOURCES

TULARE COUNTY

Carmel K. Brown, P.E., Chief
Financial Assistance Branch
Division of Regional Assistance

Pete VanderPoel
Chairman of the Board
County of Tulare Board of Supervisors

Date _____

Date _____

Approved as to Legal Form and Sufficiency

Robin Brewer, Assistant Chief Counsel
Office of Chief Counsel

Date _____

19. NOTICES. Any notice, demand, request, consent, or approval that either party desires or is required to give to the other party under this Grant Agreement shall be in writing. Notices may be transmitted by any of the following means:

- a) By delivery in person.
- b) By certified U.S. mail, return receipt requested, postage prepaid.
- c) By "overnight" delivery service; provided that next-business-day delivery is requested by the sender.
- d) By electronic means.

Notices delivered in person will be deemed effective immediately on receipt (or refusal of delivery or receipt). Notices sent by certified mail will be deemed effective given ten (10) calendar days after the date deposited with the U. S. Postal Service. Notices sent by overnight delivery service will be deemed effective one business day after the date deposited with the delivery service. Notices sent electronically will be effective on the date of transmission, which is documented in writing. Notices shall be sent to the addresses set forth in Paragraph 21. Either party may, by written notice to the other, designate a different address that shall be substituted for the one below.

20. PERFORMANCE EVALUATION. Upon completion of this Grant Agreement, Grantee's performance will be evaluated by the State and a copy of the evaluation will be placed in the State file and a copy sent to the Grantee.

21. PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant Agreement are as follows:

Department of Water Resources
Arthur Hinojosa
Chief, Division of Regional Assistance
P.O. Box 942836
Sacramento CA 94236-0001
Phone: (916) 653-4736
e-mail: arthur.hinojosa@water.ca.gov

Tulare County
Denise England
Water Resources Program Director
2800 W. Burrel Avenue
Visalia, CA 93291
Phone: (559) 636-5027
e-mail: DEngland@co.tulare.ca.us

Direct all inquiries to the Project Manager:

Department of Water Resources
Craig Cross
Division of Regional Assistance
901 P Street, Room 213A
Sacramento, CA 94236-0001
Phone: (916) 651-9204
e-mail: Craig.Cross@water.ca.gov

Tulare County
Denise England
Water Resources Program Director
2800 W. Burrel Avenue
Visalia, CA 93291
Phone: (559) 636-5027
e-mail: DEngland@co.tulare.ca.us

**EXHIBIT A
WORK PLAN**

Projects listed below are the result of work performed in Activity 4 and have been approved by the Policy Advisory Committee.

4.A Extended Pump Test for the Community of Lemon Cove

This project will perform 15-day pump test to enable Lemon Cove Sanitary District to verify the water quality and quantity from its two new wells, and support finalizing design. The wells are both located north of the community of Lemon Cove, near Road 248 and north of Hwy198.

Task 4.A.1 Implementation Activities

Conduct a 15-day pump test to determine the Lemon Cove Sanitary District well water quality and quantity available. Conduct a Hydrogeological Analysis of the pump test results for water quality and quantity. Maintain a log plot of the pumping rates. Collect water samples at the end of the pumping period. Make recovery measurements for the first day of recovery period, receive updates for the rest of the two-week recovery period, and plot the water level recovery. Determine the long-term yield of each well and prepare a letter report on the pump test results.

Task 4.A.2 Design

Incorporate the results and analysis of the pump test into the production well design plans. Prepare updated Design Criteria.

Deliverables:

- Pump Test Results Letter QA/QC Protocols
- Updated Design Criteria document
- Photographic documentation

4.B Water Treatment Plant Improvements for Pond Union School

This project will replace existing equipment that has failed over the years since the arsenic treatment plant went online in 2011. In addition to replacing equipment, additional consumables such as field test kits will be purchased to allow for troubleshooting. Upgrading the arsenic treatment plant to replace failing equipment will provide smoother operation of the plant and to consistently meet drinking water standards. Pond Union School is located off Pond Road in the town of Wasco.

Task 4.B.1 Implementation Administration

Activities include completing the purchase and installation of the items identified by Pond School water system's certified contract water system operator, McMor Water Services Company, in their proposal. GEI will conduct periodic check-ins with McMor to confirm the replacement of parts will be completed on schedule.

Task 4.B.2 Implementation

The certified contract water system operator, McMor Water Services Company, for Pond School has recommended the following items, which are necessary for the reliable performance of the arsenic treatment plant in meeting drinking water standards for arsenic.

- **Stenner Chemical Metering Pumps:** The installation of three additional chemical metering pumps allows for redundancy. There is currently no backup system in place. If one needs repairs or fails, the treatment plant may continue operation.
- **Field Arsenic Test Kit:** This is a recurring consumable expense item. Each test kit contains about 100 tests. Having a field test kit available allows for quick troubleshooting instead of waiting for lab results.
- **HACH Chlorine and Iron Field Test Kit:** Current HACH Pocket Colorimeter unit is old and produces unreliable results. Having a more current unit allows for more accurate readings. This line item also includes the consumable test kits and is used for the same reasons as the field arsenic test kit mentioned above.
- **Grundfos Booster Pumps:** This additional booster pump provides reliability for the water system. As mentioned earlier, there is no backup system in place and the treatment plant treats the only well that's the source of supply.
- **Backwash Tank – Hazardous Contents Disposal:** Sludge from the backwash tank has not been removed since the treatment plant went online in 2011. Accumulated sludge is reaching capacity and needs to be removed for continual operation of the arsenic treatment plant.
- **Re-pipe PVC SCH 80 (filter influent and effluent):** There have been leaks on the treatment plant influent and effluent pipelines. Piping needs to be replaced to provide adequate flow to and from the arsenic treatment plant.
- **Signet Flow Meter (influent and backwash):** Both flow meters are currently non-operational. It is important to monitor flow going into the treatment plant and for the backwash flow meter to monitor when a backwash cycle will be initiated.
- **Electric Actuation Valves:** The four actuation valves are currently broken, and valves need to be manually controlled.

4.C City of Huron Community Test Well and Hydrogeological Investigation

The City of Huron will perform a hydrogeological investigation that will include drilling a test well at a site within the city of Huron to identify the quantity and quality of groundwater available.

Task 4.C.1 Design

Complete preliminary design including the following supportive work: mapping of the proposed well location and development of a cost estimate to produce 100% final design, plans, and specifications. Based on the findings of the test well, final design documents will be prepared.

Deliverables:

- 100% Test Well Design Plans and Specifications
- 60% Full-Scale Production Well Design Plans and Specifications

Task 4.C.2 Construction Contracting

Activities necessary to secure a contractor and award the contract include: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed.

Deliverables:

- Bid documents
- Proof of Advertisement
- Award of contract

Task 4.C.3 Construction Administration

Review contractor submittals, answer requests for information, and issue work directives. An engineering construction observer will be on site, as appropriate, for the duration of the project. Construction observer duties include: documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable.

Deliverables:

- Notice of Completion

Task 4.C.4 Construction/Implementation Activities

Construction activities will generally include:

4.C.4.1 Mobilization and Site Preparation: Transport equipment, operating supplies, and portable sanitary facilities to and from the site(s). Ensure that all tools, accessories, power, fuel, materials, supplies, and lighting required for the construction of the project will be provided.

4.C.4.2 Project Construction: Drill test wells and prepare technical memo. The depth of the test wells will be approximately 250-300 feet and follow California Department of Water Resources guidelines. A test hole shall be drilled using the direct rotary method. The hole shall be drilled at a diameter of approximately 8 inches. The final depth of the test hole will depend on the data encountered while drilling and will be determined by the city. Well logs will be maintained. Each test well will have monitoring equipment installed to record falling and static head.

4.C.4.3 Well Water Sampling: Test the well water quality in a certified lab. Lab testing includes but is not limited to: volatile organic compounds, nitrates, nitrites, phosphorus, total suspended solids, total dissolved solids, electrical conductivity, pH, turbidity, bicarbonates, and 17 metals including arsenic, boron, barium.

4.C.4.4 Project Close Out, Inspection, and Demobilization: Inspect project components and establish that work is complete. Verify that all project components have been installed and are functioning as specified. Conduct project completion photo monitoring. Prepare record drawings.

Deliverables:

- Photographic documentation
- Well water test results and report
- Hydrogeological Investigation Report
- Record Drawings

Task 4.C.5 Permitting: Obtain all necessary federal, state, and local permits. Permits may include Fresno County Well Drilling Permits. Additional permits may be required and will be obtained as necessary.

Deliverables:

- Copy of all required permits

Task 4.C.6 CEQA Documentation

Prepare all necessary CEQA documentation. Prepare letter stating no legal challenges for (or addressing legal challenges).

Deliverables:

- Copy of applicable environmental documentation
- Legal Challenges letter

4.D Lake of the Woods Meters and Water Supply, Loss, Use and Rate Study

The project will complete water meter installation and perform a Water Supply, Loss, Use and Rate Study in the community of Lake of Woods. Lake of Woods Mutual Water Company (LOWMWC) previously received funds to install radio-read meters at but was unable to complete the project as originally envisioned. The radio-read meters were installed on their customer connections, but not at the LOWMWC well sites. The project will allow the full scope of radio-read meters and software to be installed and a study to identify water losses within the LOWMWC water distribution system.

Task 4.D.1 Design/Implementation/Contract Services: Includes activities necessary to secure a contractor purchase order for procurement of new meters, radio-read devices and meter data software. The new meters will be installed in the discharge piping of the system's five wells by Lake of the Woods Municipal Water Company's on-call system operator. The meter software will be installed on system's computers by LOWMWC's office manager or their information technology consultant.

Water Meter Installation

The water meters will be installed on the discharge piping at each of the five (5) well sites that serve the community. A short section of the discharge piping will be cut and removed and replaced with a new meter. Staff will record meter serial number being associated with each location address so the water production information can be collected, monitored and compared to water usage data collected from the system's approximately 400 existing residential and commercial water meters.

Water Meter Transponder and Software Upgrade Installation

The work will be conducted by water company staff and involves installing the water meters transponders on the well sites and water meter data software on the water company's computers.

Water Loss and Efficiency Study

Monitor meter data for monthly water use and losses in distribution system; as well as excessive water losses at home meters. Contact users where water use is high and provide water conservation follow-up to check on water loss. Tabulate monthly water production use and losses and produce a report. Outreach to water system users on water study, water conservation and metered rate development with rate options.

Deliverables:

- Water Loss Technical Memorandum
- Methodology for water supply, use, leak and rate study
- QA / QC procedures
- Public Notification Flyers

4.E East Orosi Land Acquisition, Well and Pipeline Design and Environmental Documents Project

The Project will prepare construction documents (plan, specs and estimates at 30%) and environmental documents (CEQA IS/MND and NEPA cross-cutter documents (CEQA-Plus)) for a production well, pipeline and possible storage tank intended to resolve EOCSD's nitrate contamination. A Preliminary Engineering Report and a test well was accomplished with previous funding; this Project will resolve remaining technical questions. East Orosi Community Services District will also utilize grant funding to acquire the test well site for eventual conversion to a production well. Future funding for well construction is anticipated to be applied for through the SWRCB's DWSRF grant program.

Task 4.E.1

Prepare conceptual engineering and associated design documents.

Deliverables:

- 30% Conceptual Engineering Plans.
- Equipment and Materials Specifications
- Preliminary Engineer's Opinion of Probable Construction Costs for both identified alternatives.

Task 4.E.2 Land Acquisition

Purchase or acquire rights to develop the minimum amount of land required to complete the project.

Deliverables:

- Receipts of Agreement fees
- Third Party Property appraisal or other proof of fair market value
- Purchase agreement
- Proof of completion of acquisition in the form of title and agreement
- Appraisal documentation, Copy of Deed of Title for property and easements

Task 4.E.3 Environmental Documentation

Prepare environmental documents (CEQA IS/MND and NEPA cross-cutter documents (CEQA-Plus)) so that the Project can apply for future grant funding including IRWM Implementation funds.

Deliverables:

- Draft and Final CEQA/ NEPA documents
- Copy of Public Notices
- Public Hearing Minutes (If applicable)

4.F Land Acquisition Weldon Regional Water Project Well Site

This Project will acquire land for development of a future production well site near the community of Weldon. The Weldon area has uranium & nitrate contaminated wells and lack a back-up water supply that would be supplemented by development of a production well at Well Site 02. Production well funding will be applied for from the SWRCB's DWSRF's Safe and Affordable Drinking Water Fund, and Proposition 68 funds.

Task 4.F.1 Land Acquisition

The project will require purchase of 1 acre of land to develop the minimum amount of land needed to complete the project. Land is located in Weldon off Hwy 178 near Fay Ranch Road.

Deliverables:

- Executed Easement agreement, if necessary, filed with County Recorder's office
- Receipts of Agreement fees
- Third Party Property appraisal of fair market value, if necessary
- Purchase agreement, if necessary
- Proof of completion of acquisition in the form of title and agreement if, necessary
- Appraisal documentation, copy of Deed of Title for property and easements, if necessary

**EXHIBIT B
 BUDGET**

#	Activity	Grant Amount
1	Grant Administration	\$498,000
2	DAC Engagement and Involvement	\$550,000
3	Needs Assessment	\$350,000
4	Project Development	\$1,734,640
4A	Extended Pump Test for the Community of Lemon Cove	\$70,000
4B	Water Treatment Plant Improvements for Pond School	\$20,000
4C	City of Huron Community Test Well and Hydrogeological Investigation	\$80,000
4D	Lake of the Woods Meters and Water Supply, Loss, Use and Rate Study	\$32,000
4E	East Orosi Land Acquisition, Well and Pipeline Design and Environmental Documents Project	\$15,360
4F	Land Acquisition Weldon Regional Water Project Well Site	\$50,000
Total		\$3,400,000

Certificate Of Completion

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Subject: Please DocuSign: 4600012219 Amendment 1.pdf	
Source Envelope:	
Document Pages: 9	Signatures: 0
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Susan Bradley
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1416 9th Street
	Sacramento, CA 95814
	Susan.Bradley@water.ca.gov
	IP Address: 136.200.53.22

Record Tracking

Status: Original	Holder: Susan Bradley	Location: DocuSign
3/24/2020 2:42:24 PM	Susan.Bradley@water.ca.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Department of Water Resources	Location: DocuSign

Signer Events

Signature	Timestamp
Pete VanderPoel pvanderpoel@co.tulare.ca.us Security Level: Email, Account Authentication (None)	Sent: 3/25/2020 4:35:59 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	

In Person Signer Events

Signature	Timestamp
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Editor Delivery Events

Status	Timestamp
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Agent Delivery Events

Status	Timestamp
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Intermediary Delivery Events

Status	Timestamp
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Certified Delivery Events

Status	Timestamp
Denise England denland@co.tulare.ca.us Water Resources Director Security Level: Email, Account Authentication (None)	Sent: 3/24/2020 2:47:09 PM Viewed: 3/25/2020 4:35:59 PM

VIEWED

Using IP Address: 192.189.152.4

Electronic Record and Signature Disclosure:
Accepted: 3/25/2020 4:35:59 PM
ID: 97af4b11-7698-41c2-a9ed-664926f4a357

Carbon Copy Events

Status	Timestamp
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Craig Cross
craig.cross@water.ca.gov
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events

Signature	Timestamp
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Notary Events

Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/25/2020 4:35:59 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Department of Water Resources (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Department of Water Resources:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by phone call: (916) 653-5791

To contact us by paper mail, please send correspondence to:

Department of Water Resources

P.O. Box 942836

Sacramento, CA 95236-0001

To advise Department of Water Resources of your new e-mail address

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Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account

Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> • Allow per session cookies • Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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